

# Beth Israel Preschool

wonder is Alive

## **EARLY BIRD REGISTRATION 2017 - 2018 DISCOUNT**

At Beth Israel Preschool, we pride ourselves on being a warm, welcoming school, where your family will feel a part of our community for years to come! Your preschooler will love our state- approved curriculum that is centered around developing the whole child—from stimulating basic skills and awareness to learning social skills in addition to exploring holidays and celebrations. It is our goal to provide each child with a warm and secure environment that promotes and nurtures his/her physical, social, emotional and intellectual development. Schedules are designed to meet the needs of our families. Programs range from 2-5 days with hours available from 7 am – 6 pm.

Families will receive 5% off of total tuition if registered by June 30, 2017 **AND** \$50 off applicable Program/Activity Fee.\*

\*No extensions. Non-refundable deposit of \$175, which is applied to your tuition, is due at the time of registration. To receive the \$50 discount off of the applicable Program/Activity Fee, payment must be made by June 30, 2017.

Dear Parents,

It is time to register your child in Preschool for the school year 2017 – 2018. Attached you will find an application for enrollment. Priority for Beth Israel Preschool families and Beth Israel Congregation members will take place until February 3, 2017. Registration will be open to the public after that date. Remember...CLASSES FILL QUICKLY! DON'T MISS OUT ON THE PROGRAM OF YOUR CHOICE!

Below is a list of the programs being offered next year.

2-3 yr. Old Class AM - 2, 3 or 5 days/wk. 9:00AM – 12 NOON\*  
(Children must be 2 by September 1)

3-4 yr. Old Class AM - 3 or 5 days/Wk. 9:00AM – 12 NOON\*  
(Children must be 3 by September 1)

Pre-K AM -5 days/wk. 9:00AM – 12 NOON\*  
(Children must be 4 by September 1)

Kindergarten 5 days/wk 9:00AM - 3:30PM  
(Children must be 5 by September 1)

\*Lunch Option 2, 3 & 4 yr. Olds. 12:00 Noon - 1:00PM

\*Extended Day Option 12:00 PM – 3:30 PM (Includes Lunchtime)

Before/After	7:00AM - 9:00AM	Monday through Friday
Care	3:30PM - 6:00PM	Monday through Friday

Summer Program Applications available in January  
Toddler Class Applications available in January

We look forward to you being a part of our Preschool. If you have any questions, please feel free to call the school office (410-654-0803).

## 2017 – 2018 TUITION FEES

	<u>MEMBER</u>	<u>NON-MEMBER</u>
2 day (2-3's only) AM	1,900	2,000
3 day (2-3's & 3-4's only) AM	2,950	3,300
4 day (2-3's & 3-4's only) AM	3,850	4,250
5 Day (A.M.)	4,350	4,650
5 Full Days (9:00-3:30)	7,700	8,300
<u>KINDERGARTEN</u>	7,700	8,300
<u>LUNCH OPTION</u>	<u>per day/yearly</u>	<u>per day/yearly</u>
12Noon-1:00 PM	270	300
<u>EXTENDED DAY OPTION</u> *includes afternoon special activities and lunch	<u>per day/yearly</u>	<u>per day/yearly</u>
12 Noon - 3:30 PM	675	900
<u>BEFORE/AFTER SCHOOL CARE</u> <u>per hour/yearly</u>	250	260

THERE IS A PROGRAM AND ACTIVITY FEE FOR EACH AGE GROUP TO COVER COSTS OF ALL FIELD TRIPS AND SPECIAL SCHOOL PROGRAMS. 2-3'S - \$200, 3-4'S - \$275; Pre-K - \$300; KINDERGARTEN - \$300

A MINIMUM NON-REFUNDABLE DEPOSIT OF **\$175** IS DUE WITH APPLICATION FOR PRE-SCHOOL PROGRAMS.

**SIBLING DISCOUNT - 10% REDUCTION ON THE LOWER TUITION**

**\*\*\*Beth Israel Congregation offers discounted membership rates for families with young children, which may significantly reduce your tuition fee. Please inquire for additional information.**

**INCLUDED SPECIALS FOR THE WEEK:**

**JUDAICS, MOTOR DEVELOPMENT, COMPUTER LAB, INTRODUCTION TO LIBRARY AND LITERATURE WITH OUR READING SPECIALIST, MUSIC AND MOVEMENT, ART INSTRUCTION, STORIES AND MUSIC BY OUR CLERGY, AND MUCH MORE!!!**

**Feel free to ask about our 12 month registration option which allows you to take advantage of our summer program.**



**JOSEPH AND CORINNE SCHWARTZ PRESCHOOL AT BETH ISRAEL**  
**ENROLLMENT FORM 2017 - 2018**  
**3706 Crondall Lane, Owings Mills, MD 21117**

Child's Last Name	First	Middle	Hebrew Name	M or F	Nick Name if Preferred
Street Address			Zip Code	Home Telephone	
Date of Birth (month, day, year)		Parent's Name		Parent's Name	
Child's previous pre-school experience _____					

**CHECK DESIRED PROGRAM – CIRCLE DESIRED DAYS**

2-3 YEAR OLDS (TWO BY SEPTEMBER 1 <sup>ST</sup> )						
	2 DAY – 9:00 – 12 NOON	MON	TUE	WED	THU	FRI
	3 DAY – 9:00 – 12 NOON	MON	TUE	WED	THU	FRI
	4 OR 5 DAY MORNINGS 9:00 – 12 NOON	MON	TUE	WED	THU	FRI
	EXTENDED DAY OPTION 12 NOON - 3:30 PM	MON	TUE	WED	THU	FRI
	LUNCH OPTION 12 NOON - 1:00 PM	MON	TUE	WED	THU	FRI

3-4 YEAR OLDS (THREE BY SEPTEMBER 1 <sup>ST</sup> )						
	3 DAY 9:00 – 12 NOON	MON	TUE	WED	THU	FRI
	4 OR 5 DAY MORNINGS 9:00 – 12 NOON	MON	TUE	WED	THU	FRI
	EXTENDED DAY OPTION 12 NOON - 3:30PM	MON	TUE	WED	THU	FRI
	LUNCH OPTION 12 NOON - 1:00 PM	MON	TUE	WED	THU	FRI

PRE-K (FOUR BY SEPTEMBER 1 <sup>ST</sup> )						
	5 DAY MORNINGS 9:00 – 12 NOON					
	EXTENDED DAY OPTION 12 NOON - 3:30PM	MON	TUE	WED	THU	FRI
	LUNCH OPTION 12 NOON - 1:00 PM	MON	TUE	WED	THU	FRI

KINDERGARTEN (FIVE BY SEPTEMBER 1 <sup>ST</sup> )						
	5 DAY 9:00 – 3:30 PM					

**BEFORE AND AFTER SCHOOL CARE – CIRCLE DESIRED DAYS AND WRITE WHAT TIME CHILD WILL ARRIVE/LEAVE IN THE BOX BELOW THE DAY OF THE WEEK**

BEFORE AND AFTER SCHOOL CARE						
	BEFORE SCHOOL CARE	MON	TUE	WED	THU	FRI
	AFTER SCHOOL CARE	MON	TUE	WED	THU	FRI

- Rate is based on half hour or hourly blocks of time. Before Care is from 7:00 – 9:00 and After Care is from 3:30 – 6:00.
- Your child may arrive or be picked up any time within the block of time for which they are registered.
- Using before/after school care on a drop-off basis can only be done if space is available. Check with the preschool office on availability.

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**FAMILY INFORMATION**Member of Beth Israel? (check one)  Yes  No

Other synagogue affiliation? \_\_\_\_\_

Child lives with (check one)  Both parents  Mother Only  Father Only  Shared custody

Names and ages of other children in family: \_\_\_\_\_

**PARENT INFORMATION**\_\_\_\_\_  
Social Security Number\_\_\_\_\_  
Home Address if different from above\_\_\_\_\_  
Occupation Business Phone\_\_\_\_\_  
Employer\_\_\_\_\_  
Business Address\_\_\_\_\_  
Cell number\_\_\_\_\_  
Email**PARENT INFORMATION**\_\_\_\_\_  
Social Security Number\_\_\_\_\_  
Home Address if different from above\_\_\_\_\_  
Occupation Business Phone\_\_\_\_\_  
Employer\_\_\_\_\_  
Business Address\_\_\_\_\_  
Cell number\_\_\_\_\_  
Email**Billing information, if different from above:**

Name	
Address	
City/State Zip	
Phone Number	
Relation to Parents	

**FOR IDENTIFICATION PURPOSES ONLY, WE REQUIRE A PHOTOCOPY OF YOUR DRIVER'S LICENSE(S) ALONG WITH THIS COMPLETED APPLICATION**

Date: \_\_\_\_\_

2017– 2018 School Year

I/We hereby enroll my/our child/ren, \_\_\_\_\_, in the Joseph and Corrine Schwartz Preschool at Beth Israel (“JCSPP”) for the school year indicated above. I/We acknowledge payment terms of either being paid in FULL by September 1<sup>st</sup> or paying by installments via FACTS Tuition Management System, which is made a part of this contract, and agree to make payments in accordance with the dates and amounts set forth in their program. I/We agree that if I/we fail to make payments in accordance with the schedule, JCSPP reserves the right to discontinue providing services to my/our child/ren. JCSPP may, in its sole and absolute discretion, permit my/our child/ren to continue in the school program upon satisfaction of all overdue balances.

I/We understand that in certain circumstances it may be necessary for JCSPP to discontinue a child’s attendance in the school. JCSPP will consider the best interests of that child, other children, the staff, and the school in making such a decision. Reasons to terminate enrollment and this contract include, but are not limited to, non-payment of tuition; abuse of other children, staff, or property; disruptive or dangerous behavior; or continued violation of the school’s rules and policies.

I/We understand that JCSPP has a limited number of spaces for children in the school. Full payment of all amounts due pursuant to this contract is required irrespective of whether my/our child/ren actually attend. In consideration of the enrollment of my/our child/ren, I/we agree that this contract represents a commitment for one year and that I/we cannot terminate this contract during its term, except in circumstances mutually agreeable to JCSPP and us.

In the event this matter is referred to an attorney for collection of amounts due under this contract, I/we agree to be responsible for all costs of collection including but not limited to court costs and reasonable attorney’s fees.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
Date

\_\_\_\_\_  
PRINTED NAME

If a person other than parent is responsible for the Preschool tuition, please sign below.  
I agree to be jointly responsible to JCSPP for all tuition, fees and other expenses due as a result of the child/ren enrollment at JCSPP.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**This form must be signed by all responsible parties for registration(s) to be processed.**

SCHOOL POLICY ON REGISTRATION, TUITION PAYMENTS AND REFUNDS:

PLEASE INITIAL THE FOLLOWING:

\_\_\_\_\_ (initial here), I understand that there is a non-refundable deposit of **\$175** at the time of application and will be credited toward my child's tuition on the final payment.

PAYMENT SCHEDULE:

\_\_\_\_\_ (initial here), I understand that the Beth Israel Preschool uses the FACTS Tuition Management System. Each family has the choice of paying the entire tuition in full by September 1, 2016, or to pay the balance in monthly installments by credit card, or debit from a bank account. Arrangements are made in the way of a separate form directly through the FACTS Tuition Management System. Any other arrangements must be made directly with the Executive Director of Beth Israel Congregation.

SCHEDULE CHANGE POLICY:

\_\_\_\_\_ (initial here), I understand that after August 1, 2016, schedule changes will be permitted when space allows. A processing fee of \$25 per change will be required.

WITHDRAWAL POLICY

\_\_\_\_\_ (initial here). The family is responsible for payment for the entire school year even if the child is withdrawn from school. Below are acceptable reasons for credits/refunds, excluding the non-refundable deposit:

1. Family moving out of town
2. Serious or prolonged illness of the child(ren)
3. Decision by the Preschool Director that the child has made an unsatisfactory adjustment to our school.

REFUND POLICY

\_\_\_\_\_ (initial here), Families are responsible for 50% of the total tuition when withdrawing by January 31<sup>st</sup> of the current school year. If the withdrawal occurs between February 1<sup>st</sup> and March 31<sup>st</sup>, the family is responsible for 75% of the total tuition. Families are responsible for the full tuition for any withdrawals April 1<sup>st</sup> or thereafter. Regardless of withdrawal date, the \$175 deposit and the activity fee are nonrefundable.

PLACEMENT POLICY

\_\_\_\_\_ (initial here). I understand that Beth Israel Preschool will try to honor requests for my child's class placement, but the final decision will be determined by the Preschool Director. Requests for program changes must be approved by the Preschool Director.

DEPOSIT POLICY

\_\_\_\_\_ (initials) I understand that this form must be completed and returned with a deposit that will be applied towards the last payment of the final tuition. I understand that the deposit is non-refundable and non-transferable and is due in full at the time of registration.

TUITION CREDITS

\_\_\_\_\_ (initial here). A tuition credit of one week will be given for referrals and subsequent registrations, with a six-month tuition commitment. Tuition credit will be applied toward the final preschool payment.

SIBLING DISCOUNT

\_\_\_\_\_ (initial here). A sibling discount of 10% off the lowest tuition will apply if two or more children, of the same family, are enrolled.